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|  <b>DALHOUSIE UNIVERSITY</b><br><i>Inspiring Minds</i><br><br><b>Safe Work Instructions</b><br><b>For</b><br><b>Personal Hygiene When</b><br><b>Working With Paint or</b><br><b>Coatings Containing Lead</b> | <i>Policy Sponsor:</i><br>Assistant Vice President<br>Facilities Management | <i>Approval Date:</i><br>September 2016 |
|                                                                                                                                                                                                                                                                                               | <i>Responsible Unit:</i><br>Trade Services                                  | <i>Revisions:</i><br>January 2018       |

These safe work practices are to be followed, as required (based on the level of risk or exposure), by all employees:

- Wear protective disposal clothing to reduce the possibility of lead contamination of personal clothing and further lead exposure after leaving the workplace.
- Provide an area, preferably enclosed, where employees can remove and dispose of protective clothing and change into their regular clothing.
- Store contaminated tools and equipment in an enclosed area to reduce the possibility of contaminating other areas.
- Ensure tools and equipment are properly cleaned when the job is complete.
- Designate a wash room at or near the work site for employees to use as a clean up facility.
- Provide an adequate supply of paper towels and soap dispensers, not bars of soap, in a wash room.
- Reusable or communal towels are not to be used.
- Wash you hands and face before eating, drinking and smoking.
- Wash hands, face and other parts of the body that may have been exposed to lead containing dust before leaving the job either during or at the end of the work day.
- Based on the level of risk, provide a shower facility.
- Do not touch your mouth or rub your eyes if your hands are contaminated.

- If food is consumed on site provide a designated eating area, which is clean and free of lead contamination.
- Always wash your hands after removal of lead dust contaminated protective clothing or coveralls.